

**2025 Department Citizen Award
Nomination Form**

Name of nominee:

Title:

Department:

The criterion for the Department Citizen Award is exceptional support for colleagues, students, department, and/or campus through mentorship, behind-the-scenes work, or other activities that contribute in important ways to the health of the department and to the success of colleagues and students, but which is often un- or under-recognized.

Nomination shall include:

1. Three letters of support which should detail specific examples of how the nominee is an exemplary department citizen. Letters may be submitted by faculty, staff, or students.
2. Signature of the nominator and chair (if the chair is not the nominator).

**Nomination packet should be in one PDF file.
Materials utilizing font size smaller than 12-point will not be accepted.**

Signature of nominee:

Signature of the nominator:

Acknowledgment of chair:

I acknowledge that this faculty member from my department is being nominated for a CASE Department Citizen Award. I have verified that the information included in this nomination is accurate.

Signature of chair: